

## WHAT IS A BANK DRAFT?

A bank draft is an electronic check. You give authorization for us to electronically access funds in your checking or savings account, saving you time and the expense of the check.

## HOW BANK DRAFT WORKS:

1. COMPLETE THE AUTHORIZATION FORM.
2. WRITE "VOID" ON A BLANK CHECK FROM YOUR CHECKING ACCOUNT. **DO NOT SEND A DEPOSIT SLIP. DEPOSIT SLIPS ARE NOT ACCEPTABLE.**
3. IF YOUR CHECKING ACCOUNT IS WITH A CREDIT UNION, YOU MUST CONTACT THE CREDIT UNION FOR THE ABA ROUTING NUMBER. THE ROUTING NUMBER ON THE CREDIT UNION CHECK IS DIFFERENT THAN THE CORRECT ABA NUMBER. FAILURE TO DO SO WILL VOID THE BANK DRAFT AGREEMENT.
4. BRING THE FORM AND VOIDED CHECK TO THE CHURCH OFFICE.

### CLEARVIEW BAPTIST CHURCH

537 Franklin Rd  
Franklin, TN 37069  
Phone: 615-791-3601  
Fax: 615-591-3845  
E-mail: [peggys@clearview.org](mailto:peggys@clearview.org)

## BANK DRAFT AUTHORIZATION FORM



## STEWARDSHIP

Financial health is important for you and for our church. We have many upcoming events to help educate and assist you in reaching your financial goals. Tax planning, Estate Planning, courses on "Financial Peace" by Dave Ramsey and living on a budget are just some of the ways that the Financial Services Ministry of our church is reaching out to you to help you obtain financial health. Look for upcoming sessions in your copy of Insights.

For immediate help, please contact Alisa Davis or Peggy Stephens in our church office.

### Why would I want to use ACH debit to tithe?

Have you ever forgotten to bring your checkbook to church? Do you forget to write out your tithe check until you see the offering plate coming and you try to write as fast as you can only to miss the plate? Have you ever lost your check? These are all great reasons to use the automated bank draft. You control when and how much, but the pressure to remember is off of you!

### How do I sign up?

Complete the attached form and turn into the church office. The bank draft will start when you tell us to start and you can cancel at any time. It's that easy!

## Bank Draft Authorization Form

Detach and return completed form to church office

Name on Account: \_\_\_\_\_

Name of Bank: \_\_\_\_\_

Account Number: \_\_\_\_\_

Savings

Checking

ABA/Routing #: \_\_\_\_\_

Amount : \$ \_\_\_\_\_ Start Date \_\_\_\_\_

I authorize ClearView Baptist Church to initiate debit entries to the above account on the \_\_\_\_\_ and \_\_\_\_\_ day/s of each month for the amount shown.

This authority is to remain in force and effect until ClearView Baptist Church has received written notification from me of its termination in such time and manner as to afford ClearView and the financial institution a reasonable opportunity to act upon it.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**FORM MUST BE SIGNED AND A VOIDED CHECK MUST BE ATTACHED TO ENROLL**

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